

CENTRAL LIBRARY

Vision

CBIT College of Engineering is Located 9 KM away from Proddatur town to Mydukur Highway in a calm and salubrious area of 25 acres. Four multi-storied RCC structures provide accommodation for the departments. The college was established in 2008. The Library is one of the important facilities and well developed with Digital Library and Reprographic facilities.

At present the Library has about 33,117 Volumes and is constantly being strengthened by adding new literature, periodicals, Text books, Reference books, journals of national and international repute and CD-Rom. In addition to this, basic literature is also accessed for new programmers'. Students of this category to the rules framed for this purpose. The Library is offering the following services.

1. LIBRARY SERVICES:

→ DIGITAL LIBRARY

→ REPROGRAPHIC SERVICES

→ INTERNET SERVICES

→ OPAC SERVICES

→ NEWS PAPER CLIPPING SERVICES

1. Digital Library

CENTRAL LIBRARY SEATING CAPACITY: 120

DIGITAL LIBRARY Systems: 12

2. Library Committee

| S.NO | NAME OF THE FACULTY | DEP T | Designation |
|-------------|----------------------------|--------------------|--------------------|
| 1 | Dr.K.Janardhan Reddy | Englis h | Asst Professor |
| 1 | G.Ajay Kumar Naik | ECE | Asst Professor |
| 2 | Miss Sumalatha | EEE | Asst Professor |
| 3 | B.Chinna Babu | CSE | Asst Professor |
| 4 | V.Venkata Subbamma | CIVI L | Asst Professor |
| 5 | H.Suresh Babu | Mech anical | Asst Professor |
| 6 | Mrs G.Surekha | Mana geme nt | Asst Professor |
| 7 | K.V.Narasimha Reddy | Chem istry | Asst Professor |

3. LIBRARY REPROGRAPHIC FACILITIES:

SECTION

1. Xerox Machine : 01
2. Printer : 1
3. Barcode Scanners : 02

4. Book Section and procurement:

The Book and Journals are recommended by Faculty by using selection tools like Books in print, Trade Catalogue, Publishers Catalogue and decision takes by the Library committee members and Librarian. In case of general and reference books students may recommended to the Librarian after obtaining necessary approval. Orders will be for procurement of Books with approved vender

CLASSIFICATION SCHEMES

The Library has adopted Dewey decimal classification Scheme, which has been widely recognized by the AICTE.

LOCATING THE DOCUMENTS

Books are arranged according to Call No's on the shelves. OPAC facility has been provided to assist the users and faculty members in locating the books. The users can access the database through Author, Title, Accession number and Publisher.

ARRANGEMENT OF BOOKS

The Library has adopted OPEN SYSTEM .The books as arranged as Text Books(Issue books) and Reference Books(Only for reading).The Books are Acquired are accessioned ,Classified. After Procuring the list books are displayed for within 15 days.

Magazines and News Papers

The Library receives 18 Magazines and 6 news papers and employment News, Assignment aboard Times that provide latest information regarding job opportunities to the user community.

Newspaper Clippings:

Important information in Newspapers is Xeroxed, Handbooks, Current Technical information etc.,

Reference Service:

Reference sections we have subject Books Dictionaries, Handbooks, Current technical information etc.,

Current Periodicals:

The Library Subscribes to about 63 periodicals/Magazines both National, which are displayed branch wise on separate racks. The latest issue is displayed on the racks and back volumes are kept beneath the desk of the rack. Bulletins and News letters received on gratis/exchange from different organizations and libraries etc., are arranged on separately for the benefit of the users.

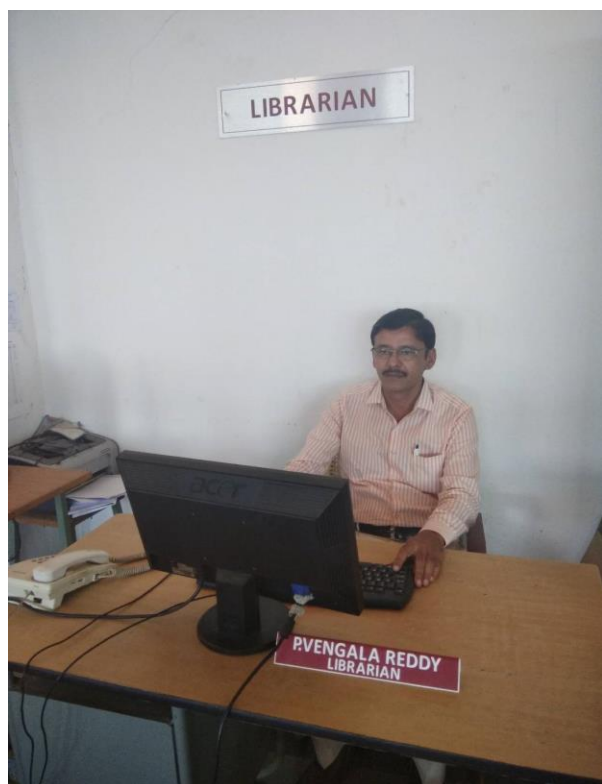
Back Volumes of Periodicals:

The loose issue of periodicals is withdrawn for binding as soon as the volume is completed. These bound volume of periodicals arranged in the reference section systematically. These are about 250 Back volumes of Journals in different Branches.

5. LIBRARY SERVICE

| | |
|------------------------------|--------------------------------|
| Text Book Section | OPAC |
| Circulation Section | Reference Section |
| Digital Library | Periodicals Section |
| Reprographic Services | Journals and Magazines Section |
| Old question Papers | Project reports |
| News Paper Clipping Services | Back volume of Journals |

LIBRARIAN



Sri.P.VengalaReddy, M.A., M.L.I.Sc ,,,

Librarian Name : P.Vengala Reddy

Date of Birth : 01-07-1967

Education qualification : M.A, M.L.I.Sc.

Work Experience : 17 years

Date of Joining in CBIT College: 01st July 2008

Previously worked 5 years as a Asst Librarian in MRR Engineering College, Udayagiri.

One Year Srinivasa Institute of Pharmaceutical Sciences, Proddatur.

No .of Conference, seminars and Training Programs Attend: 02

Contact Information: Mobile: 0 9989510090

Email:vengalareddy9916@gmail.com

6. LIBRARY STAFF

| S.NO | Name of the Staff | Designation |
|-------------|--------------------------|--------------------|
| 1 | P.Vengala Reddy | Librarian |
| 2 | D.Kiran kumar | Library Assistant |
| 3 | T.Sesha Redy | Library Assistant |
| 4 | N.Mahaboob Basha | Library Assistant |

7.LIBRARY RULES& REGULATIONS

1. All Belongings should be kept out side of the Library
2. Students should compulsorily bring their **IDENTITY CARDS**
3. Only ONE NOTE BOOK is permitted in to the Library.
4. Students should bring their **BORROWER CARDS** for getting books.
5. Student should keep their borrowed books only for **FIFTEEN DAYS**.
6. Borrower cards are not transferable.
7. Borrower books are renewed only Twice, when there is no demand.
8. **REFERENCE** books will not be issued.
9. If borrower loses the book, he should pay double the cost of book to the library.
10. Members should sign in the Register at the Entrance.
11. Rs.1/- will be collected per day up to **FIFTEEN DAYS**, and after due date exceeding **THIRTY DAYS** Rs.2/- will be collected per day.
12. At most **SILENCE** should be maintained in the library.
13. **LIBRARY** is a place of Individual study.
14. The students who violate the sanctity of the library shall be debarred and their names shall be forwarded to the head of the Institution.

8.LOSS OF BOOKS

If the Library book is lost the borrower has to submit a new book of the same title, author and same publication. If not, borrower has to pay as per the norms of the Library

Details of Volumes, Titles-Department wise

| Department | Volumes | Titles |
|-------------------|----------------|---------------|
| B.S&H | 5492 | 282 |
| CSE | 7546 | 704 |
| ECE | 6741 | 420 |
| EEE | 5053 | 361 |
| CIVIL | 4046 | 357 |
| Mechanical | 1702 | 121 |
| Management | 2334 | 273 |
| GENERAL | 203 | 93 |
| TOTAL | 33,117 | 2,611 |

NEWS PAPER COLLECTION:

| S.NO | Name of the News Paper |
|-------------|-------------------------------|
| 1 | HINDU |
| 2 | DECCAN CHRONICLE |
| 3 | BUSINESS LINE |
| 4 | EENADU |
| 5 | ANDHRA JYOTHI |
| 6 | SAKSHI |

9.ONLINE OUBLIC ACCESSING CATALOGUE (OPAC) SEARCH:

The Central Library provided separate dedicated computer for searching online database of our collections through E Cap.Engineering College Automation Package) Software close to the circulation counter, users can search their respective documents through author, Title, Subject and publishers etc.

10.Journals

| Department | National Journals | International Journals | Magazines | e-Journals |
|-------------------|--------------------------|-------------------------------|------------------|---|
| B.S&H | 08 | 02 | 02 | (1)Membership of Delnet (2)J-Gate Science and Technology(JST) with Data Type |
| CSE | 13 | 02 | 03 | |
| ECE | 12 | 04 | 02 | |
| EEE | 09 | 08 | 02 | |
| CIVIL | 02 | 03 | 02 | |
| Mechanical | --- | --- | 02 | |
| Management | 12 | 04 | --- | |
| GENERAL | --- | --- | 05 | |
| TOTAL | 44 | 19 | 18 | |

DIGITAL LIBRARY DETAILS:

Digital Library consists of 12 systems with Internet

- (1) Delnet Collection subscriptions to access Electronic Resources
- (2) J-Gate Science and Technology (JST) with Data Type

VIDEO'S AVAILABLE IN OUR LIBRARY

1. NPTEL Video Lectures
2. DVD's; C.D's; Floppies
3. Question Papers
4. News Paper Clippings
5. Back volumes of National and International Journals (All Branches)
6. Back volumes of Project Reports